



**YOUR HOOK**

a personal story (of 2 – 3 lines) about communication that relates to the topic  
a quote about the topic  
a surprising fact  
a statistic that reveals something about the situation  
a question to get people thinking about the topic

HOOK: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**BACKGROUND INFO (what happened to lead up to this moment)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THESIS STATEMENT: \_\_\_\_\_  
\_\_\_\_\_



**SUPPORT 1 (what the reason is and an explanation of how it supports your position):**

Reason: \_\_\_\_\_  
Explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**SUPPORT 1 (what the reason is and an explanation of how it supports your position):**

Reason: \_\_\_\_\_  
Explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**COUNTERARGUMENT(S) – *what the opposite side would claim and how to respond***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Notes for the CONCLUSION:

TRANSITION WORDS: *In the end, / To conclude, / In conclusion, / To sum it up, / In summary, . . .*

SUMMARIZE . . .

Your Thesis: \_\_\_\_\_

Two Supporting Reasons: (1) \_\_\_\_\_ (2) \_\_\_\_\_

Major Counterarguments: \_\_\_\_\_ response: \_\_\_\_\_

Look to the Future / Final Comment: \_\_\_\_\_